

Newsletter Editor

IATEFL English for Speakers of Other Languages Special Interest Group

Are you passionate about language education and shaping the future of ESOL? The IATEFL English for Speakers of Other Languages (ESOL) Special Interest Group is seeking a talented Newsletter Editor to lead our communication efforts.

About Us:

The ESOL SIG is a vibrant community dedicated to supporting English language learners in English-speaking countries. Our bi-yearly newsletter is a vital tool for connecting members, sharing insights, and promoting best practices in ESOL education.

Responsibilities:

- Develop and execute a comprehensive editorial calendar
- Write, edit, and proofread engaging and informative newsletter content
- Collaborate with design team to create visually appealing layouts
- Manage the newsletter production process from conception to distribution
- Analyze newsletter performance and implement improvements
- Foster a strong sense of community by encouraging member contributions

Qualifications:

- A deep passion for ESOL education and a strong understanding of the needs of English language learners
- Exceptional writing, editing, and proofreading skills
- Experience in newsletter production or a related field
- Proficiency in design software (e.g., Canva, InDesign) is preferred
- Strong organizational and time management skills
- Ability to work independently and collaboratively

Why Join Us:

- Be at the forefront of ESOL education and contribute to a thriving community
- Develop your editorial and leadership skills
- Network with like-minded professionals in the field
- Gain valuable experience in content creation and management

How to Apply:

Interested candidates should submit the following :

- A resume or CV outlining your relevant experience
- A cover letter expressing your interest in the position and your vision for the ESOL SIG newsletter
- Writing samples demonstrating your editorial skills

Deadline: September 6th 2024

We are eager to welcome a skilled and enthusiastic Newsletter Editor to our team. If you are passionate about ESOL education and ready to take on this exciting role, please submit your application.

Let's shape the future of English language education together!